



PO Box 440  
Rangiora 7440

## Canterbury Recreational Aircraft Club Policy for Aircraft Hire and Use

### **1. Who may hire a club aircraft:**

Subject to the over-riding approval of the CFI and or Safety Officer in every instance, the following classes of Club Members may hire an aircraft:

- a. Club Members who are under active instruction or under the super-vision of an appropriately qualified Club Instructor. For clarity, only club authorised instructors may instruct in club aircraft
- b. Suitably licensed active club members who are type rated in the club aircraft & are legally current ( must have done at least 3 take-offs & landings in the last 90 Days ) & have a current Medical BFR and Part 149 membership or PART 61 with appropriate type rating . The final call on suitability to hire any aircraft shall rest with the CFI – who may decline a hire at any time .

### **2. How long may one hire be:**

- a. Any number of continuous daylight flight hours in a single day.
- b. Overnight. You must have written authority from the CFI. . The CFI will require three days notice, a flight plan with alternates and a means of communication. Tied downs lifejackets and PLB competency required.

### **3. Where may you land:**

- a. Only at airfields gazetted in AIP 4, or
- b. Culverden, or
- c. any other location ONLY with written approval by the CFI.

#### **4. Before you fly:**

- a. **Complete** the on-line booking – including intentions (where you will go.) If you cancel, **PLEASE** delete the booking.
- b. Follow the “Handling the Aircraft” guidelines below.( Refer to Item 7 )
- c. Inspect and fuel the aircraft .
- d. Follow the guidelines attached to the “log desk”.
- e. Check and initial the Technical Log.
- f. Write POB names and flight intentions onto the Aircraft Charge Sheet.
- g. Follow the plane’s initial check list, and turn on any ipad, transponder or separate ADSB.

#### **5. When you fly:**

- a. Fly safely, piloting only from the left-hand seat unless a club Instructor or approved by the CFI
- b. Obey all relevant CAA Rules, guidelines & aeronautical law including the use of life-jackets when required.
- c. Fly only daylight VFR. Plan to be on the ground at least 30 minutes before Evening Civil Twilight (ECT).

#### **6. After you fly:**

- a. Turn off the Master Switch , any ipad and separate ADSB
- b. Check the aircraft, hose off any detritus matter & put it away.
- c. Complete the Technical Log, noting any abnormality. If serious, please contact the Aircraft Maintenance Coordinator (see the Callout Contact List above the desk).
- d. Complete the Aircraft Charge Sheet, noting if you have incurred any Landing Fees, have contacted Air Traffic Control or flown in Controlled Airspace.
- e. Immediately pay your debt into the following club account ( **03-1594-0061058-00** ). A Penalty may be charged for late payment. Lack of prompt payment may also result in removal of approval to hire club planes.

## **7. Handling the Aircraft**

- a. **ALWAYS** open **ALL** the hangar doors **FULLY** to avoid damage.
- b. To lift the nose of the aircraft, **PLEASE** push down on the aft fuselage or fin (**NOT** the elevator). **DO NOT** lift the nose with the propellor or nose-cone.
- c. Move the aircraft using the towbar provided
- d. It is the responsibility of the person whom moved the Aircraft to ensure it is returned. This means that if you move an aircraft from the hangar then return it unless you a physically handing over to the next person.
- e. Ensure all aircraft are hangared and the doors closed after the last flight of the day.

## **8. CRAC Rules & Directives**

By Hiring one of the CRAC Aircraft you understand that you agree & abide by all the Rules & Directives as published periodically .

15 June 2023

